

AEMS Board of Governors Meeting

Wednesday April 16, 2025

Minutes

Board Members in Attendance: Michelle Angle; Peggy Baker; Bruce Barnhart; Marcia Barry; Eileen Blackstone; Sheila Bryant; Suzanne Buchanan; Franco Castro-Marin; Doug Costal; Garth Gemar; Annie Giagni; Cori Hayes; Steve Maher; Tracy Moroney; Kristen Niehoff; Sandy Nygaard; Ray Ochoa; Kim Reger; Chris Riddle; Roy Ryals; Barb Schaffer; Julie Smith; and Billy Warren

Guests in Attendance: Shelley Bissell; Val Gale; Kyle Henson; Jon Holmes; Josie Johnson; Cody Jordan; Mickey Kovach; Sara Latham; Keena McBee; Marc Puleo; Adam Rodriguez; Abriana Smith; Julie Smith; Connie Teague; and Julia Vinton

****NOTE: ORIGINAL MEETING NOTICE INCLUDED LINK FOR ZOOM. THAT SYSTEM WAS UNAVAILABLE DUE TO NATIONAL OUTAGE AND MEETING CONVERTED TO TEAMS PLATFORM. NOTICES SENT TO ALL BOARD MEMBERS TO FACILITATE ATTENDANCE. AS NOTED IN THE ATTENDANCE ROSTER, QUORUM WAS REACHED AT 12:25PM AND ADDITIONAL NON-BOARD MEMBERS WERE IN ATTENDANCE AS GUESTS.**

- I. Call to order and introduction of Guests: 12:25pm
- II. Approval of Minutes
 - a. MOTION: Approve the minutes as presented
 - b. ACTION: Passed unanimously
- III. Executive Director's Report
 - a. Monthly Activities
 - i. EMCT of the Year award – discussion and results
 - ii. Pediatric equipment funding distribution finalized
 - iii. Ongoing activities including financial management, meeting coordination and support of various committees.
 - b. AZDHS Contract 2024-2025 status: no updates
- IV. Board Officers' Reports
 - a. Treasurer's Report
 - i. Financial Reports
 1. MOTION: Accept the financial reports as presented
 2. ACTION: Passed unanimously
 - ii. Transfer of Funds: overview of rationale to allocate financial resources to maximize returns without adversely affecting safety of funds. Recommendation to move funds from Chase Bank to Fidelity Cash Reserve account. There will be funds retained in the Chase account and a further assessment will be completed for investments in various Certificates of Deposit in such a manner as to support the continued financial health of the organization. Peggy and Roy have initiated the process to establish the Fidelity account and will transfer pending the will of the board.
 1. MOTION: Approve transfer of \$300K from JP Morgan Chase Bank checking account to Fidelity Cash Reserve account.
 2. ACTION: Passed unanimously.
 - iii. Membership Campaign: Review of dues submission by organization and a reminder of the value in supporting AEMS. Roy will be sending out additional information and request for dues submission.

Continued

- b. Chair's Report
 - i. Executive Committee
 - 1. Discussion and consensus to move the financial request forward to reallocate funds as outlined above.
 - 2. Review of Committee updates and pending update to the categorization questionnaire.
 - ii. Regional Update Report
 - 1. Central Region EMS Medical Directors Consortium: general update on recommendations and communication with Medical Director BEMSTS
 - 2. ROCC: No Update
 - 3. Rural
 - a. OBLS Grant Implementation:
 - i. Update regarding pending in person stakeholder meeting scheduled for 8/13 in Flagstaff
 - ii. Update regarding expanded curriculum. Continued work on updating current instructors and providing the additional content to students who have completed the course.
 - iii. Dr. Gemar to meet with Dr. Shield's regarding future plans
 - b. County Reports: no updates
 - c. Arizona Fire District Association: no updates
 - d. Rural Summit: Scheduled for October 23 2025
 - iii. Open Forum:
 - 1. Review of upcoming annual meeting of Citizen CPR Foundation. Scheduled for 12/3-6/2025. Dr. Gemar is Chair of the Steering Committee and will update AEMS members of any topics of interest including any representatives from AZDHS BEMSTS.
 - c. Board Transitions:
 - i. Vacancies
 - 1. Currents:
 - a. Board Vacancy: One Emergency Medical Care Technician (EMT-B), serving their employers in a predominantly non-administrative Capacity
 - b. State Committee Vacancy: Protocols, Medications & Devices (PMD) Committee – One Central Region Representative
 - 2. Future Openings will be announced prior to the October term dates.
 - ii. Member Orientation Quarterly: scheduled as needed 5/21 following the functional group meeting.
- V. State Report
- a. BEMSTS Activities and Updates: general updates
 - b. SHARE Update: No major updates to any public facing data. Continued work on aligning with CARES data and current reporting framework.
 - c. The Arizona Pre-Hospital Information & EMS Registry System (AZ-PIERS): no update
 - d. Pediatric: General update
 - e. State Committees: brief update on PMD Committee

Continued

- VI. Functional Group Review:
 - a. Planning & Outreach:
 - i. Education Committee
 - 1. 25th Annual EMS Odyssey Conference: ZOOM 6/12/25
 - a. Review of topics and registration deadlines
 - i. Book Drawing for EMS Odyssey Participants
 - 2. AEMS 50th Anniversary – 10/25/25
 - a. Review of theme, venue and sponsorship opportunities
 - 3. EMS CE Fall Forum – 12/11/25
 - a. Review of pending topics and request that if any member present has a topic of interest to contact Sandy
 - 4. Topical Focus / Lunch N Learn / Central Region Profile: overview of upcoming topics/speakers
 - ii. Outreach: reminder to update any known contacts
 - b. Patient Management
 - i. Categorization:
 - 1. No pending facility categorizations
 - 2. Continued work on updating the questionnaire.
 - 3. Reminder that any facility where there is a change in status must complete the “status change form” to assure up-to-date information on the AEMS matrix.
 - ii. Transfer of Care
 - 1. Sector reports: No updates
 - iii. RED Book Update: no updates
 - iv. Phoenix Stroke Center Coalition: the group has not met since the last board meeting. Representatives are now part of the categorization committee to support improved communication between the Coalition and AEMS.
 - v. Trauma: No update
 - vi. Additional Reports: None
- VII. Program and Committee Reports: None
- VIII. Old Business: None
- IX. New Business: none
- X. Call to the Public: None
- XI. Adjournment: 1:51pm