

**AEMS Board of Governors
Meeting Minutes
April 15, 2015**

Board of Governors in Attendance: Janet Backers, RN; Peggy Baker; Marcia Barry, RN; Franco Castro-Marin, MD; Tom Cole; Paul Dabrowski, MD; John Gallagher, MD; Garth Gemar, MD; Rebecca Haro; Joe Gibson; Robert Londeree, MD; Julie Nunley, RN; Sandy Nygaard; Roy Ryals; Tracey Schlosser, RN; and Mary White, RN

Distinguished Guests in Attendance: Terry Mason, RN; Justin Chase; Tamara Eydeler; Linda Scroggin; Ryan Herold; Toni Gross, MD; Gail Bradley, MD; Brian Hasforth; Vince Podrybau; Sheila Bryant, RN; Alyson Welch;

- I. Call to Order and Introduction of Guests: 12:10pm
- II. Approval of Minutes:
 - a. MOTION: Approve the minutes as provided
 - b. ACTION: Passed unanimously with request for correction. Further clarification that the minutes did accurately reflect election results of previous Board meeting.
- III. Executive Director's Report
 - a. 2015 Membership Campaign: Continuing to receive membership dues. Updated information not available.
 - b. Monthly Activities
 - i. Continued work on Conference Committee and Functional Group activities
 - ii. Today is the deadline for submission for the Aces of Hearts recognition
 - iii. Peggy received a request for distribution of retirement funds for an individual who claimed to be eligible based on prior employment. Upon further investigation, the individual has already received a distribution/rollover. Per this annuity agency (Mutual of America), all prior funds have been accounted for and either distributed or rolled into eligible accounts.
- IV. Board Officers' Reports
 - a. Treasurer's Report
 - i. Financial Reports
 - 1. MOTION: Accept as presented
 - 2. ACTION: Passed Unanimously
 - ii. AZDHS Contract 2015-2016 Status
 - 1. The contract has been received and is noted to have additional funding for future training opportunities.
 - b. Chair's Report
 - i. AEMS Committee Reports
 - 1. Categorization: 1 facility remains to submit the requested information. All others will be presented in the matrix report later in this meeting.
 - 2. Regional Update Report:
 - a. The executive committee will be scheduling an orientation for new Board members.
 - 3. Organizational Goals: Strategic plan revisions are in progress
 - 4. Board vacancies
 - a. The board position for Citizen of the Region remains open. Brief discussion regarding qualifications and possible candidates. Members of the Board noted that Terry Mason will soon be retiring from his position and therefore eligible for the citizen position.
- V. State Report
 - a. BEMSTS Activities and Updates
 - i. Launching Phase 2 of web-based certification
 - ii. Legislation passed related to training on opioid Overdoses and development of curriculum will be started.
 - iii. Budget passed that will include additional funding for each EMS region. The amount is to be announced soon.
 - iv. AZDHS Director position has been posted
 - b. SHARE Update
 - i. Finishing pre-hospital 2014 data reconciliation with hospital report.
 - ii. Any agency/facility interested in allowing Alyson access to AzPIERS data will enable the SHARE data collection to be retrieved in a more efficient manner. Plans include evaluation of data retrieval processes EPIC and SHARE projects.
 - c. The Arizona Pre-hospital Information and EMS Registry System (AzPIERS) Updates: no report
- VI. Functional Group Review
 - a. Planning and Outreach
 - i. 2015 EMS Odyssey Conference
 - 1. It is noted that this year's conference will be the 15th annual session
 - 2. Continued need for identification of sponsors and exhibitors
 - 3. Review of the various ways members of the Board can support the conference including a special fundraiser

- ii. 2015 EMS Recognition Awards
 - 1. Aces of Hearts nominees due today.
 - 2. Heart to Heart recognition: two names have been submitted
- iii. Disaster Preparedness
 - 1. Maricopa Department of Public Health Emergency Response held meeting of various entities who collaborate in the planning efforts
 - 2. Ongoing work in establishing goals for 2015
- iv. Rural Outreach – No Report
- b. Patient Management
 - i. Transfer of Care and EMS System Update
 - 1. Sector Reports
 - a. West Sector: no update
 - 2. Administrative Oversight Committee – Status Report
 - a. Most recent meeting on 4/15
 - b. Feb/March facility divert hours have increased
 - c. Feb total facility divert hours 15 with simultaneous divert episodes that did not impact the system
 - d. March hours 101.5 with similar episodes of simultaneous divert that did not impact the system.
 - e. 3 facilities have exceeded the threshold for offload target times.
 - f. Behavioral Health holds have increased since 1/1/15 with Feb the worst month
 - g. Request that information related to the Behavioral Health holds be entered into the EMResource when going on facility divert.
 - ii. Categorization Update
 - 1. MOTION: Accept the Categorization summary information as provided and update into the regional matrix.
 - 2. ACTION: Passed unanimously
 - iii. RED Book Update
 - 1. ALS: no updates
 - 2. BLS will be discussed at the next RED book meeting on 5/13 with updates to be sent next to the functional groups.
 - iv. Stroke Centers
 - 1. The consortium board continues to meet
 - 2. AEMS region representative needed. Any interested parties should contact Dr. Londeree for further information
 - 3. Brief discussion of recent legislation regarding formation of stroke system
 - v. EPCR
 - 1. Collaborative group to meet on 4/20 at Mercy Gilbert to discuss transmission of report information
 - 2. Discussion regarding inclusion of additional stakeholders including ROCC
 - vi. Behavioral Health
 - a. Brief presentation about regional project to identify patients who have isolated psychiatric issues and direct patients accordingly to the needed resources.
- VII. Program and Committee Reports
 - a. EMS Council
 - i. Next meeting 5/21 at 10:30am
 - b. STAB
 - i. Next meeting 5/21
 - c. EMSC
 - i. Results are now available of the National Pediatric Readiness Survey. Future efforts will expand into the readiness for pre-hospital agencies
 - d. PMD
 - i. Undertaking review of state triage/transport/treatment guidelines
 - e. Community Integrated Paramedicine
 - i. Brief discussion regarding recent legislation
 - f. REMS/ROCC – no update
 - g. Phoenix East & West Valley Consortium
 - i. West Valley will have next meeting on 6/3 in the Peoria Fire Department administration building
 - h. Other – No report
- VIII. Old Business: None
- IX. New Business: None
- X. Call to Public: None
- XI. Adjournment: 1:20pm