

AEMS Board of Governors

April 20, 2016

Meeting Minutes

AEMS Board of Governors Members in Attendance: Janet Backers, RN; Peggy Baker; Marcia Barry, RN; Gail Bradley, MD; Dan Bramble; Franco Castro-Marin, MD; Larry Contreras; Paul Dabrowski, MD; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Rebecca Haro; Robert Londeree, MD; Terry Mason, RN; Mike Naehrbass; Mark Nichols; Julie Nunley, RN; Sandy Nygaard; Ginny Orcutt, RN; Ronalee Quarles; Roy Ryals; Tracey Schlosser, RN; Mary White, RN; and Laurie Wood, RN

Distinguished Guest Members in Attendance: Barb Bovee, RN; Barbara Schaffer, RN; Paul Honeywell; Ron Deadman; Tracy Brooks; Summer Magoteaux; Joseph Early; Kellie Sullivan; Dan Stites; Kimberly Brooks; Tamara Eydeler; Lynn Akin; Peter Como; Albert Razo; Mickey Kovach, RN; Ryan Herold, RN; Matt Delph; Billy Warren; Tricia Davisni; Sheila Bryant; and Toni Gross, MD

- I. Call to Order and Introduction of Guests: 12:06pm
- II. Approval of Minutes
 - a. MOTION: Approve the minutes as presented
 - b. ACTION: Passed unanimously
- III. Executive Director's Report
 - a. 2016 Membership campaign
 - i. Status: Approximately ½ way to goal of \$64,000
 - ii. Membership committee: Request for any interested individuals on the board to participate in a membership committee with the following goals:
 1. Review the current dues structure and make recommendations to the board
 2. Identify/verify contact names/addresses/phone numbers for regional agencies and facilities
 3. Review the regional map and information needs
 4. Represent the various constituencies in the central region
 5. Sign-up sheet available
 - iii. Facility/agency information available on line or hard copy. Peggy requests that members coordinate the response so that there is one complete submission.
 - b. Monthly activities
 - i. Continued work on the upcoming conference
 - ii. Transition to new computer
 - iii. Updating website
 - c. AzDHS Contract 2015-2016 status: no report
- IV. Board Officers' Reports
 - a. Treasurer's Report
 - i. Financial Reports
 1. MOTION: Accept the financial reports as presented
 2. ACTION: Passed unanimously
 - b. Chair's Report
 - i. Executive Committee Report:
 1. Overview of vacant board seats. Any nominations to be submitted by 6/11/16 for vote in the June Board Meeting
 - a. CORRECTION: Representative of the Administration of Hospitals from Non-Trauma Center Hospital is INCORRECT and should read **Representative of the Administration of Hospitals from Trauma Center Hospital**
 2. Dr. Londeree announced his pending retirement and subsequent resignation as Chair. Anyone interested in more information about the position can contact Dr. Londeree
 3. Brief review of bylaws
 - ii. AEMS Committee Reports: none
 - iii. Regional Update Report: none
- V. State Report
 - a. BEMSTS Activities and Updates:
 - i. Reminders about upcoming committee meetings
 - ii. EMS Annual report to be presented at upcoming meetings
 - iii. All meetings will have capability of phone/internet connection
 - b. SHARE Report
 - i. Hospital Data review in process
 - ii. Reports will be available in May

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- iii. Survivor group is growing in numbers
- iv. Reminders about upcoming meetings
- c. Arizona Pre-hospital Information and EMS Registry System Updates
 - i. Summary information to be presented with the EMS Annual Report
- VI. Functional Group Review
 - a. Planning & Outreach
 - i. 2016 EMS Odyssey Conference
 - 1. Brief overview of pre-conference sessions
 - a. Human Traffic session
 - b. Pediatrics
 - 2. Health Fair with focus on Providers' Health and Well-being
 - ii. 2016 EMS Recognition Awards
 - 1. Aces of Hearts: Due 5/1/16. Web application needs to be completed and submitted with a photograph
 - 2. Heart to Heart: Also available on-line
 - iii. Disaster Preparedness
 - 1. Review of 3/18 meeting
 - 2. Reminders about upcoming meetings
 - iv. Rural Outreach: No report
 - b. Patient Management
 - i. Transfer of Care and EMS System Update
 - 1. Sector Reports: None
 - 2. Administrative Oversight Committee status report
 - a. Reviewed ongoing diversion hours.
 - i. February:
 - 1. 542 diversion hours among 5 facilities
 - 2. Too many simultaneous divert episodes to analyze
 - 3. Offload times remained stable
 - ii. March
 - 1. 609 diversion hours among 6 facilities
 - b. Hospitals report that Behavioral Health patients continue to occupy 20-25% of ED beds on a regular basis
 - c. Recent meeting recommends the following changes to the committee membership in order to reflect a more appropriate alignment of positions:
 - i. Ad hoc administrative categories
 - 1. Remove "upper level" from the description of administrative categories
 - 2. MOTION: Accept new descriptor as provided
 - 3. ACTION: Passed unanimously
 - ii. Ground ambulance providers
 - 1. Delete current description of Southwest and PMT ambulance and replace with: "one representative from a private ground ambulance company"
 - 2. MOTION: Accept new descriptor as provided
 - 3. ACTION: Passed unanimously
 - iii. Air Ambulance Provider
 - 1. Remove category from formal membership
 - 2. MOTION: Remove category
 - 3. ACTION: Passed unanimously
 - 4. Air Ambulance providers are still welcome attendees at the committee meeting
 - 3. Categorization Update: anticipate reviewing pediatric capability in the near future
 - 4. RED Book Update
 - a. Next meeting 5/11/16 to review guidelines
 - 5. Stroke Centers
 - a. Phoenix Workgroup met in March to review 2014 quality data
 - b. Next meeting 5/17 and plan to review 2015 quality data
 - 6. EPCR: No report
 - 7. Behavioral Health: No report

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- VII. Program and Committee Reports
 - a. EMS Council: Next meeting 5/19/16
 - b. STAB: Next meeting 5/19
 - c. EMSC: No report
 - d. PMD: Brief update on ongoing work
 - e. Community Integrated Paramedicine
 - i. Next meeting 5/6/16 and will review guide book
 - ii. Request from the AEMS Board that final guidelines be circulated to the Board for feedback prior to published final document
 - f. REMS/ROCC
 - i. REMS: Board meeting next week
 - ii. ROCC: meeting next week and will include paramedicine success stories
 - g. Phoenix/East and West Valley Consortiums: No report
 - h. Other Committees: No report
- VIII. Old Business:
 - a. Request from the Board to review the verbiage on the EMResource related to the Dignity/Arizona Regional Hospital Emergency Departments.
- IX. New Business: None
- X. Call to the Public: None
- XI. Adjournment: 1:03pm