

AEMS Board of Governors

December 16, 2020

Minutes

Members of the Board of Governors Present: Michelle Angle; Peggy Baker; Marcia Barry, RN; Sheila Bryant, RN; Franco Castro-Marin, Tom Cole; MD; James Cunningham; Daniel Didier; Mike Duran; Garth Gemar, Michael Grant; MD; Ryan Herold, RN; Andrew Johnston; Robert Londeree; Steve Maher, MD; Tracy Moroney, RN; Martin Murphy; Sandy Nygaard; Ginny Orcutt, RN; Chris Riddle; Roy Ryals; Barb Schaffer; Casey Solem, MD; Ryan Southworth, DO;

Distinguished Guests Present: Gail Bradley; Suzanne Buchanan, RN; Kim Choppi; Nicola Crim; Kendal Dold, RN; Katie Fey; Ben Fisher; Rachel Garcia; Joe Gibson; Eric Keppler; Mickey Kovach, RN; Sara Latham; Monique Lind; Rhonda Mason, RN; Joe Meier; Kristin Niehoff, RN; Kris Ramos, RN; Albert Razo, RN; Tomi St. Mars; Scott Smith; Jim Walter; Valerie Weaver

- I. Call to Order and Introduction of Guests: 12:04pm
- II. Approval of Minutes
 - a. MOTION/Second: Approve the minutes as presented
 - b. ACTION: Passed unanimously
- III. AGENDA ITEM OUT OF ORDER: Introduction of Rachel Garcia, Bureau Chief, Arizona Department of Health Services, Emergency Medical Services & Trauma System
 - a. Ongoing COVID collaboration with health care partners
 - i. Hospitals approaching capacity
 - ii. Discussion re: Vaccine protocols/distribution with expected FDA approval for emergency use of the Moderna vaccine
 - b. BEMSTS activities:
 - i. Arizona 9 workgroup meeting monthly
 - ii. Administrative waiver continues
 - iii. EMS for Children survey submission timeline will be extended.
- IV. Executive Director's Report
 - a. Monthly Activities
 - i. Finalized Financial Compilation report
 - ii. Arizona Fire School Virtual Education
 1. Successful
 2. Lessons learned will apply to the 2021 EMS Odyssey
 - iii. Special taxes to be submitted in January
 - b. Annual Year in Review: presentation
 - c. Membership campaign
 - i. Review of 2019-2020 results
 - ii. Overview of current status
 - d. AzDHS Contract 2020-2021 status
 - i. COVID-19 Central Region Funding Status
 1. Distribution list provided
 2. Process was collaborative among involved agencies
 3. Overview of financial reports that will cross into current fiscal year
- V. Board Officers Reports
 - a. Treasurer's Report
 - i. Financial Reports
 1. MOTION: Approve as presented
 2. ACTION: Passed unanimously
 - ii. 2019-2020 Financial Compilation: review of rationale for Financial Compilation process
 1. MOTION: Approve as presented
 2. ACTION: Passed unanimously
 - b. Chair's Report
 - i. Membership:
 1. Encouraged board members to consider donation
 2. All donations are tax deductible for federal and state taxes
 - ii. Executive Committee Report
 - a. Focus on continued development of virtual programs including meetings and educational offerings
 - b. January Executive Committee meeting will include orientation for new Board Members.
 - iii. Regional Update
 1. Overview of vaccination processes
 2. Mechanism in place to report side effects
 - iv. Open Forum: none
 - c. Board Transitions

AEMS Board of Governors Meeting Minutes - December 16, 2020
Continued

- i. Board Elections
 - 1. Representative of the Administrations of Hospitals, Trauma Center Hospital
 - a. Elected: Kristin Niehoff, RN MSN, NE-BC
 - 2. Representative of the Administrations of Hospitals, Non-Trauma Center Hospital
 - a. Elected: Rhonda Mason, RN MSN
 - 3. Representative of an Arizona Fire District Association
 - a. Elected: Chris DeChant
 - ii. State Committee Vacancy – AEMS Representative
 - 1. Trauma and EMS Performance Improvement Committee (TEPI) – Prehospital EMS Coordinator (AMES)
 - a. Elected: Alyson Welch
 - iii. Announcements:
 - 1. Review of positions that will be open as of 2/2021
 - a. Incumbents or interested parties should submit their nominations via the AEMS website
 - 2. Announcement of approval for previously submitted names for State Committees
- VI. State Report:
 - a. BEMSTS Activities and Updates: SEE ABOVE
 - b. Share Update: None
 - c. The Arizona Pre-Hospital Information and EMS Registry System (AZ-PIERS) Update: None
 - d. Pediatric: SEE ABOVE FOR EXTENSION OF DATE SUBMISSION DEADLINE
- VII. Functional Group Review
 - a. Planning & Outreach:
 - i. Planning virtual conference
 - ii. EMS CE Fall Forum Update
 - 1. Successful and well attended
 - 2. Thanks to the Odyssey Committee for support in planning
 - 3. Zoom Webinar allowed for participant tracking and will be useful in other educational efforts
 - iii. Awards: Deferred until in-person presentations are an option
 - iv. Outreach – Central Region Directory does contain individual contact information.
 - 1. MOTION: Discuss the aspects of public vs password protected
 - i. MOTION TO AMEND: Issue a survey to the Board requesting preference as to either issuing a membership directory that is password-protected or a directory that is public and not password protected. The majority response will determine how the directory will be published.
 - ii. ACTION ON THE AMENDMENT: passed unanimously.
 - 2. ACTION: the amended motion passed unanimously
 - b. Patient Management
 - i. Categorization
 - 1. Provisional Status: Update
 - a. No issues noted with ambulance transports to Free Standing Emergency Departments
 - 2. Categorization Questionnaires:
 - a. MOTION: Accept a presented with minor technical corrections resolved.
 - b. ACTION: Passed unanimously
 - ii. RED Book Update
 - 1. Update Status
 - a. Overall revision is in process
 - b. Retiring/archival process for certain areas under review
 - c. Mission/Vision/Goals will reflect strategic planning efforts
 - d. Chapter 7 will be renumbered
 - e. Changes will be submitted to the Functional Group in January 2021 with plan for submission to the Board in February 2021
 - iii. Additional Reports: None
 - iv. AzCher: No report
- VIII. Program and Committee Reports: None
- IX. Old Business: None
- X. New Business: None
- XI. Call to the Public: None
- XII. Adjournment: 1:58pm