

**AEMS Board of Governors
December 21, 2022
Minutes**

Board of Governor Members in Attendance: Michelle Angle; Peggy Baker; Marcia Barry, RN; Georgia Bissonnette; Sheila Bryant, RN; Suzanne Buchanan, RN; Garth Gemar, MD; Mark Hansen; Ryan Herold, RN; Robert Londeree, MD; Tracy Moroney, RN; Mike Naehrbass; Sandy Nygaard; Ray Ochoa; Chris Riddle; Roy Ryal; Heather Santiago, RN; Barb Schaffer, RN; Ryan Southworth, DO; and Jennie Wyatt

Distinguished Guest Members in Attendance: Dewey Anderson; Jess Ballentyne; Bruce Barnhart; Shari Brand, MD; Nicola Crim; Lisa Dowrick; Rachel Garcia; Shelley Henry; Dan Jarrett; Tiffany Jimenez; Mickey Kovach, RN; Russ Lindholm; Andrew McDonald; Joe Meier; Dawn Polkaba; Kim Reger, RN; Adam Rodriguez; Shelley Russell; Tomi St. Mars; Sebastian Thomas; Julia Vinton; Valerie Weaver, RN; and Alyson Welch.

I. Call to order: 12:05pm

II. Minutes: MOTION: Accept as presented ACTION: Passed unanimously

III. Executive Director's Report

A. Monthly Activities

1. Fall EMS Educational Forum: Approximately 150 attendees
2. Hand Tevy Demonstration Project planning
3. Membership update: approximately \$15,000 received (roughly 1/3 of budgeted membership dues).
Reminder to Board Members to update any contact information

B. AZDHS Contract funding - all expense reports current.

- C. Rural Paramedic Education Funding - Contract status: Amendment signed related to Paramedic funding opportunity as discussed below.
Plan developed and submitted to AZDHS. Focus on rural providers. Needs assessment and application template to be distributed in January 2023. Templates are in DRAFT form and available for review/comment by board member. Meeting of applicants in February for prioritization of applications. Reminder that there will be ongoing reports from funding recipients for fiscal oversight and accounting purposes. Special thanks to AZDHS, Mark Hansen for support in development of plan and funding opportunity

IV. Board Officers' Reports

A. Treasurer's Report

1. Financial Reports: Variance noted due to timing of receipt of State funding and corrections to be recorded on balance sheet.
MOTION: Accept financial reports as presented ACTION: Passed unanimously
2. Financial Review: Summary provided and report distributed to Board Members prior to meeting. Discussion regarding Financial Review vs Financial Audit and reminder of previously passed schedule directing Financial Audit in 2023. MOTION: Accept Financial Review as presented, ACTION: Passed unanimously

B. Chair's Report

1. Organizing the Rural Sector. Current activity focused on tasks specific to Rural Sector participants and distribution of available funding.
Further development to be discussed at next Functional Group meeting
2. Membership Campaign: As discussed in Executive Director's Report
3. Executive Committee meeting. Next scheduled for January 24, 2023. Detailed discussion regarding details of plan for distribution of Paramedic Education funding. Discussion regarding need for development of AEMS Procedure Manual. Any volunteers interested in assisting in development encouraged to contact Peggy. Additional discussion of comparison between Financial Review and Financial Audit. To be entered as agenda item for February, 2023 Board meeting.
4. Regional Update Reports.
 - a. ROCC: continues monthly meeting and current focus on capacity constraints at hospitals and offload times/processes.
 - b. Central Region EMS Medical Directors Consortium. Central Regional EMS Guidelines Updates: AEMS website now has updated guidelines online. Training modules available.
 - c. Rural Updates:
 - i. Hand Tevy train the trainer session scheduled to be held in Payson
 - ii. Participation on development of plan for distribution of Paramedic Education funding.
 - d. Arizona Fire District Association: No report
 - e. Open Forum: No discussion

C. Board Transitions:

1. Elections: Board Chair MOTION: Close nominations after none offered from the floor. ACTION: Passed unanimously
ELECTED: Garth Gemar, MD
2. Expirations/Vacancies: None for the February, 2023 Board Meeting

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V. State Report

A. BEMSTS Activities and Updates

On Jan 2, 2023 inauguration of new governor and expected announcements of transition for agency directors

Thanks to AEMS for participation in contract amendment process

Arizona experiencing significant increase in respiratory illness cases.

Anticipate requests for additional resources. Any needs or requests should be communicated via the agency/facility emergency management contact. There is no Emergency Declaration at this time so there are no waiver.

Update in process for EMS portal

I-17 corridor construction update. Arizona Ambulance Association meeting: continued supply chain constraints. Agencies to report any borrowed/leased/rented units for inspection purposes. Staffing not addressed in inspection Any questions, please contact

dewey.anderson@azdhs.gov

B. SHARE Update: report

C. The Arizona Pre-Hospital Information & EMS Registry System (AZ-PIERS): no report

D. Pediatric: No report

E. State Committees: No report

VI. Functional Group Review

A. Planning & Outreach

1. Education Committee

i. Hand Tavy Training: Train the trainer session limited to Paramedics/Registered Nurses directed involved in prehospital education. 12 spots available and training to be held at Banner Payson Medical Center.

ii. EMS CE Fall Forum: Attendance reviewed in Executive Director's report. Continuing Education documentation to be available after the holidays.

iii. Annual EMS Odyssey Conference: June 8, 2023. Speakers secured. Special "holiday registration rate" of \$10 for dues-paying members, \$20 for non-dues-paying members available through January 5, 2023. Flyer to be distributed.

2. Topical Focus / Lunch N Learn / Central Region Profile: brief overview of upcoming sessions.

3. Outreach:

i. All agencies/hospitals encouraged to update contact information

B. Patient Management

B. Categorization:

i. Status Change Form: Developed in response to need to provide up to date information regarding hospital capability. Online form distributed prior to meeting for review/comment. MOTION: Accept and implement Status Change Form as presented ACTION: Passed unanimously

ii. Transfer of Care: Sector Report: Ongoing capacity challenges noted. Implementation of new State Line to facilitate transfers from critical access hospitals and for pediatric transfers. To be administered through the University of Arizona Poison Center. Thanks for Dr. Franco Castro-Marin for facilitation/development of Epi training modules

iii. RED Book Update: CARES guidelines have been updated

iv. Trauma: No report

v. Additional Reports: None

VII. Program and Committee Reports: None

VIII. Old Business: None

IX. New Business: MOTION: Destroy election ballots. ACTION: Passed unanimously

X. Call to the Public: None

XI. Adjournment: 1:37pm