

AEMS Board of Governors

August 16, 2023

Minutes

Board of Governors Members in Attendance: Michelle Angle; Peggy Baker; Marcia Barry, RN; Scott Benzing; Sheila Bryant, RN; Suzanne Buchanan, RN; Franco Castro-Marin, MD; Kayla Cole; Nick Ells; Garth Gemar, MD; Mark Hansen; Cori Hayes; Jordan Jacobs, MD; Robert Londeree, MD; Steve Maher, MD; Tracy Moroney, RN; Kristin Niehoff, RN; Sandy Nygaard; Ray Ochoa; Chris Riddle; Roy Ryals; Barb Schaffer, RN; Casey Solem, MD; Ryan Southworth, DO, Billy Warren; and Jennie Wyatt

Distinguished Guests in Attendance: Bruce Barnhart; Doug Costal; Shauna Griffith; Shelly Henry; Tiffany Jimenez; Steve Kerber; Casey Kingry; Sara Latham; Lionel Lee; Russ Lindholm; Morey Morris; Mickey Kovach; George Pastore; Vince Podrybau; Beth Ranney; Adam Rodriguez; Michael Riley; Heather Santiago; Scott Smith; Connie Teague; Margo Vinson; Cynthia Watter; Shelby Wirtanen; and Rachel Zarate

- I. Call to Order and Introduction of Guests: 12:04pm
- II. Approval of Minutes
 - a. MOTION: Approve the minutes as presented
 - b. ACTION: Passed unanimously
- III. Executive Director's Report
 - a. Monthly Activities
 - i. Fall Forum registration now open
 - ii. Completion of required financial reporting for end of year and ongoing work with accountants for financial review.
 - iii. Distribution of Continuing education credits for 2023 Odyssey conference
 - b. AzDHS Contract 2022-23 & 2023-24: No updates
 - c. Rural Paramedic Education Funding
 - i. All 2022-2023 grant funds have been distributed
 - ii. Any recipient reporting excess funding returned the funds for redistribution, enabling additional training for qualified recipients
 - iii. An evaluation form will be sent to the participants regarding the process for any recommended changes, including all recipients of funding and those participants who did not request funding.
- IV. Board Officers' Reports
 - a. Treasurer's Report
 - i. Financial Reports: Review of variance related to unbudgeted revenue for education as received from the state for rural paramedic training and corresponding unbudgeted expense for education for the same.
 - ii. MOTION ACTIONS:
 - 1. MOTION: Accept the end of year financial reports as presented
 - a. ACTION: Passed unanimously
 - 2. MOTION: Accept the July Financial Report as presented
 - a. ACTION: Passed unanimously
 - iii. Membership Campaign 2023 & 2024
 - 1. Peggy reports increasing costs related to software used to process dues payments. After review, transition to a different platform in October 2023.
 - b. Chair's report
 - i. Rural Summit: Preliminary planning for Summit to be scheduled in October, 2023. Peggy will be sending request for agenda items and follow up information from previous meetings in advance of the Summit.
 - ii. Launch 2023-2024 Paramedic Education Funding Process: The Board anticipates similar funding in the 2023-2024 contract year. Upcoming eligibility will include three sectors as outlined for agencies in Pinal County, Gila County, and agencies in Maricopa County that do not participate in the mutual aid process.
 - iii. Executive Committee:
 - 1. Bylaws Revisions:
 - a. Draft update complete pending final review by Executive Committee
 - b. Requesting small task force to review/proofread. Those interested to contact Peggy for an upcoming meeting date/time.
 - c. Once reviewed by the Task Force, plan to present it for final approval by the Board in the October Board meeting.

AEMS Board of Governors Meeting Minutes - August 16, 2023

Continued

2. Board Officer Procedure Manual: no update pending approval of the updated Bylaws.
 3. AEMS 50th Anniversary (2025) Planning Task Force: Anyone interested in participating in planning should contact Peggy.
 - iv. Regional Update Report:
 1. ROCC: meeting scheduled for Wednesday
 - a. Arizona Ambulance Association Meeting scheduled for 8/30-8/31, 2023
 2. Central Region EMS Medical Directors Consortium
 - a. Central Regional EMS Guidelines Updates: Dr. Castro-Marin to create training videos when final images are available.
 3. Rural
 - a. Updates: None
 - b. Arizona Fire District Association: No updates
 4. Open Forum: None
 5. Board Transitions
 - a. Elections: Nominees present discussed qualifications
 - i. MOTION: Close nominations
 1. ACTION: Passed unanimously
 - ii. Elected:
 1. Physician active in Emergency Medicine and/or pre-hospital administrative medical direction, recommended by a professional association of emergency physicians:
 - a. Beth Ranney, MD
 2. Emergency Medical Care Technician-Paramedic (EMCT-P), Serving their Employers in a Predominantly Non-Administrative Capacity:
 - a. Doug Costal, EMCT-P
 - iii. MOTION: Destroy the ballots
 1. ACTION: Passed unanimously
 - b. Term Expirations/Vacancies: None noted
- V. State Report
 - a. BEMSTS Activities and Updates:
 - i. Rules process: comments now closed
 - ii. Thanks for AEMS for managing Rural Paramedic Training Grant
 - iii. Update on Regional Needs Assessment
 - b. SHARE update: transition for reporting responsibility from the University of Arizona to AzDHS in process
 - c. The Arizona Pre-Hospital Information & EMS Registry system (Az-PIERS): update to be available.
 - d. Pediatric: Neonatal resuscitation training available at no cost. Training is lecture/didactic component only. Those interested in hands-on portion will be able to link to resources for certification.
 - e. State Committees: no updates
- VI. Functional Group Review
 - a. Planning & Outreach
 - i. Education Committee
 1. 4th Annual EMS CE Fall Forum:
 - a. Scheduled for 12/7/2023, Virtual format
 - b. Registration now open
 - c. 2 open slots for speakers, request for anyone present with recommendations to contact Peggy Baker or Sandy Nygaard
 2. 24th Annual EMS Odyssey Conference
 - a. Scheduled for 6/6/2024, in person format
 - b. To be held at the Mesa Training facility
 - c. Sandy to send list of support tasks needed to anyone able to assist
 3. Topical Focus / Lunch N Learn / Central Region Profile: No update
 - ii. Patient Management
 - i. Categorization:
 1. In process of updating all categorization with assistance from Categorization Committee members

AEMS Board of Governors Meeting Minutes - August 16, 2023

Continued

2. Review of discussion and action by the executive committee taken to support opening of facility as provisional categorization pending Board approval.
3. MOTION: Approve the Phoenix Children's Hospital Avondale Free-Standing Emergency Department as an ambulance receiving facility.
 - a. ACTION: Passed unanimously
4. MOTION: Approve Wickenburg Critical Access Hospital as ambulance receiving facility.
 - a. ACTION: Passed unanimously
5. Request for clarification of legend related to essential/desired attributes to be included as needed for review in various categories.
- ii. Transfer of Care:
 1. Sector Reports: No updates
- iii. RED book update: In process
- iv. Trauma: review of upcoming education events. Request for Dr. Jacobs to send out information regarding upcoming EMS lectures at St. Joseph's Medical Center
- v. Additional Reports: None
- VII. Program and Committee Reports: None
- VIII. Old Business: None
- IX. New Business: None
- X. Call to the Public:
 - a. Request for information related to possible state funding for equipment. Review of prior funding sources.
- XI. Adjournment: 1:45pm